

SuccessFactors Course Content

1. Introduction to Mastery

Week # 1: SuccessFactors Intro and Mastery – Each Session 1:00 Minutes

- Introduction to Cloud Solutions
- Why SuccessFactors
- On-Premise Vs Cloud
- Data Centers
- Implementation Methodologies
- Role of Consultants
- Environments/Landscape
- SuccessFactors Core & Talent Management Modules Overview
- Introduction to Instance and Provisioning systems
- Super Admin Creation/Admin Creation
- Home Page, Admin Centre, and SF Navigation menus
- Upload Company Logo
- Portlets, Tile browser, Welcome Email Notification
- To-Do list, Admin Center Tools a glance
- Theme Manager - Overview
- Action Search and My Favorites
- Manage Languages and Text Replacement

2. Employee Central (EC)

Week # 2: Core EC

1. What is Employee Central?
2. Employee Profile Vs Employee Central
3. What is a Data Model with Overview of XML?
 - 3.1 Corporate Data Model
 - 3.2 Country Specific Corporate Data Model
 - 3.3 Succession Data Model
 - 3.4 Country Specific Succession Data Model

3.5 Workflow Rules Data Model

5. Objects

- 5.1 Foundation Objects
- 5.2 MDF Objects or Generic Objects
- 5.3 Personal and Employment Objects

6. Associations

- 4.1 Generic Object to Generic Object Associations (GO – GO)
- 4.2 Generic Object to Foundation Object Associations (GO – FO)
- 4.3 Foundation Object to Foundation Object Associations (FO – FO)
- 4.4 Foundation Object to Generic Object Associations (FO – GO)

Week # 3:

- 7. Picklist Center - Details
- 8. Business configuration UI - Overview
- 9. Workflows – Role | Dynamic Role | Dynamic Group
- 10. Events and Event Reasons:
- 11. Role Based Permissions
 - 11.1 Manage Permissions Roles
 - 11.2 Manage Permission Groups
 - 11.3 View User Permissions
- 12. Business Rules Configuration – Types
 - 12.1 Object Level
 - 12.2 Employee Profile Level
 - 12.3 Workflow Rules
- 13. Hiring Process

Week# 4:

- 14. Global Assignment
- 15. Position Management
- 16. Data Migration
 - 18.1 Import and Export Data
 - 18.2 Import Foundation Data
 - 18.3 Import Employee Data
 - 18.4 Export Employee Data
- 17. HRIS Sync Job (Mappings between EC to EP)

3. Time-Off

Week# 5:

- Introduction to Time Off
- Holiday and Holiday Calendar
- Work Schedule
- Time Types
- Time Profile
- Time Account Type
- Hire/Recruit Business Rule
- Termination Business Rule
- Accrual Business Rule
- PEP (Period End Posting) Rule
- Take Rules
- Set up Time Off for Employees

Week# 6

- Document Generation
- Integration Center- overview.
- Reports

